

Minutes
Special meeting of the Village Board of Trustees
Thursday, July 19, 2018

Present: Mayor James Dunham

Trustees: Richard Phillips
Dale Leiser (Absent)
Robert Baumeister
David Flaherty

Mayor Dunham called the Special meeting to order at 6:00 pm.

The village board would like to hire a candidate to fill in the village office on an as needed basis to cover the office when the Village Clerk or Deputy Village Clerk is unable to be at work due to vacation, sick or personal time.

An advertisement was published for a part time fill in position for the village office on an as needed basis. The village received eight resumes for the position.

The village board discussed hiring two candidates in case one is away or unable to fill in. The candidates would be called on an alternating basis for equal opportunity and for training purposes. The village office will train both candidates at the same time for a two hour period. The rate of pay will be \$14.25/hr per the village budget laborer rate. The village board reviewed the eight resumes received and has chosen two candidates to interview on Monday, July 23rd at 10:00 am and 10:30 am.

A motion made by Trustee Phillips to hire two part-time on call candidates at a pay rate of \$14.25/hr to be called in on an alternate basis; seconded by Trustee Flaherty. All voted "aye."

A motion by Trustee Flaherty to adjourn at 6:23 pm; seconded by Trustee Baumeister. All voted "aye."

Respectfully submitted,

Nicole H. Heeder
Village Clerk